

# **TIMELINE of the application and admission procedure for enrolment into bachelor's and single-cycle master's degree programmes of the University of Ljubljana in the academic year 2024/2025 for Slovenians with secondary education abroad, citizens of member states of the European Union and Slovenians without Slovenian citizenship<sup>i</sup>**

## **– information for applicants with foreign qualifications**

### **First application period (Higher Education Application and Information Service – VPIS UL)**

#### **Application for enrolment**

Between **20 February - 20 March 2024**, applicants apply for enrolment into the first year of bachelor's and single-cycle master's degree programmes by submitting an electronic application form on the eVŠ web portal.

#### **Information day**

On **16 and 17 February 2024**, the information days for undergraduate studies will take place at the academies and faculties.

#### **Documents for admission procedure and recognition of foreign education**

Applicants must submit all supporting documents, listed in Annex 4 of the Call for Enrolment.

Applicants who will be completing their secondary education this year will have to submit all supporting documents to the eVŠ by **1 August 2024**, in accordance with the request for completion of the application.

Applicants who have already completed secondary education at the time of application and who already have the final certificate(s) must submit it via the eVŠ portal by the end of the application period, by **20 March 2024**. Other evidence of having fulfilled the entry requirements (e.g. a certificate of having passed the B2 level Slovenian language exam) must be submitted by **1 August 2024** at the latest.

#### **Tests of ability, capacity, and skills**

The tests will be held on **20 May** (UL Academy of Music, Musical Arts) and **from 24 June to 8 July 2024** at academies and faculties, which will send to candidates a notice of the date and schedule of the tests at least five days before the test.

#### **Number of applications and enrolment limitation**

On **3 April 2024**, data on the number of applications and information about the enrolment limit for each degree programme will be published on the website of the University of Ljubljana.

If a decision to limit enrolment is made, applicants shall be selected based on the selection criteria specified in the degree programme.

## **Selection procedure**

The Higher Education Application and Information Service will carry out the selection procedure for enrolment between **11 and 22 July 2024** for all applicants with a completed recognition procedure.

Applicants who will submit the required documents after the general selection procedure, will be selected subsequently after the conclusion of the recognition procedure.

## **Results of the selection procedure**

By **22 July 2024**, all the applicants with a valid application will be notified of the results of the selection procedure.

Applicants with the recognition procedure in progress by the time of selection will be selected subsequently and informed of the results of the selection by **20 September 2024** at the latest.

Slovenians without Slovenian citizenship will be informed of the results of the selection by **29 July 2024**.

## **Appeal deadline**

The final deadline for appeals is 15 days after receiving the decision on the selection procedure. The Ljubljana University Appeals Committee for Applicants for Admission to the University will decide on any appeal.

## **Second application period (Higher Education Application and Information Service – VPIS UL)**

### **Application for enrolment**

In the second application period, between **21 - 27 August 2024**, applicants apply for enrolment into the first year of bachelor's and single-cycle master's degree programmes by submitting an electronic application form on the eVŠ web portal.

### **Documents for enrolment and recognition of foreign education**

Applicants must submit all supporting documents, listed in Annex 4 of the Call for Enrolment.

Applicants must submit them via the eVŠ portal by the end of the application period, by **27 August 2024**.

### **Enrolment limitation**

If the number of applicants listed first in the second application period for enrolment into bachelor's and single-cycle master's degree programmes exceeds the number of slots available, applicants shall be selected based on the selection criteria specified in case of enrolment limitation in the degree programme.

## Results of the selection procedure

By **23 September 2024**, all the applicants with a valid application will be notified of the results of the selection procedure.

## Application period for still available enrolment slots (at academies and faculties of the university)

From **25 to 10.00 a.m. on 26 September 2024**, applicants apply for still available enrolment slots at academies and faculties of the university on the eVŠ web portal.

Applicants must submit all supporting documents during the application period, in accordance with the terms of the call for enrolment.

## Enrolment for accepted applicants

Between **23 July and up until 16 August 2024** applicants who have been accepted in the first selection procedures may enrol at the faculty or academy on the basis of the decision on the result of the selection procedure.

Up until **20 September 2024** subsequently selected applicants in the first selection procedure may enrol at the faculty or academy.

Between **24 and 30 September 2024** applicants who have been accepted in the second selection procedures may enrol at the faculty or academy.

Up until **30 September 2024** applicants who have been accepted in the application period for still available enrolment slots may enrol at the faculty or academy.

Up until **30 October 2024** subsequently selected applicants in the second selection procedure may enrol at the faculty or academy.

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<sup>i</sup>Candidates with international/temporary protection, applicants for international/temporary protection, foreign citizens with permanent address permits in the Republic of Slovenia and who (or their parents/guardians) are taxpayers in Slovenia, and citizens of non-EU member states, who have finished high school in Slovenia and graduated in Slovenia with the Matura examination, are also included in the call. The enrolment slots for Slovenians without Slovenian citizenship are announced separately.